



**POLITECNICO**  
MILANO 1863

Decree Index no. 4519 Prot. no. 95202  
Date 29/06/2020  
Title III Class 7  
UOR SEMFC

HAVING REGARD TO the Statute of the Politecnico di Milano;  
HAVING REGARD TO Ministerial Decree no.509 of 3.11.1999;  
HAVING REGARD TO Ministerial Decree no. 270, dated 22.10.2004;  
HAVING REGARD TO the University's Educational Rules;  
HAVING REGARD to Presidential Decree no. 162 of 10 March 1982, and in particular Articles 1 (paragraph 2, letter c), 16 and 17 as regards Post Graduate Programmes;  
HAVING REGARD to Article 6 of the Law no. 341 of 19 November 1990, the reform of university teaching rules, as amended;  
HAVING REGARD to Regional Decree 2233 of 05.08.2013 - Regulations on Post Graduate Programmes at the Politecnico di Milano;  
HAVING RECEIVED the favourable opinion of the Academic Senate at its meeting on 22.06.2020 on the establishment and activation of the Post Graduate Programme in "PROJECT AND CONTRACT MANAGEMENT IN CONSTRUCTION WORKS"

### **HEREBY DECREES**

The Post Graduate Programme online "PROJECT AND CONTRACT MANAGEMENT IN CONSTRUCTION WORKS" is established and activated for the year 2021.

#### **ART. 1**

##### **Features of the Post Graduate Programme**

The Post Graduate Programme "PROJECT AND CONTRACT MANAGEMENT IN CONSTRUCTION WORKS" is established and activated under the Department of Architecture, Built Environment and Construction Engineering.

The Post Graduate Programme is offered by CIS-E Consortium, the school of reference is the School of Architecture, Urban Planning and Construction Engineering.

The Director of the Post Graduate Programme is Prof. Gianandrea Ciaramella.

The Commission of course is comprised of professors from the Politecnico di Milano, and includes Alberto Franchi, Paola Ronca, Pietro Giuseppe Crespi, Angelo Lucchini, Gianandrea Ciaramella.

#### **ART. 2**

##### **Training goals and employment opportunities**

The goal of this specializing course is to let engineers and architects become project managers in construction works who specialize in the management of contracts. The students will get all the information required to successfully pass the PMI (Project Management Institute) exams and to achieve their certificates. They will be acquainted with the main types of contracts (FIDIC, JCT, NEC), and they will see the main differences between the FIDIC books (Red, Pink, Yellow, and Silver). They will also be introduced to the basic principles and tools of claim management and delay analysis.

The job opportunities opened by the skills acquired following the lessons of this specializing course are varied and plentiful: construction firms, engineering companies, real-estate developers, general contractors, government agencies, etc., all of them need and look for project managers who know how to deal and effectively manage contracts, claims, and delays.

### **ART. 3**

#### **Teaching content and organisation**

The Post Graduate Programme will begin in **March 2021** and end in **July 2021**.

This specializing course is made of one unit (49 hours) about project management (the PMI Project Management Institute course) with four more courses (100 hours) which deal with specific aspects of contract management in international construction works. 149 will be the full number of hours of lesson. All the lessons will be recorded and easily accessible on the e-learning platform of the Master School F.lli Pesenti.

**The lessons will be in English.**

<b>DIDACTIC ACTIVITIES</b>			
<b>SSD</b>	<b>Didactic module</b>	<b>Total hours</b>	<b>ECTS</b>
ING-IND/35	Project Management Institute (PMI) certifications (CAPM <sup>®</sup> - PMP <sup>®</sup> )	129	5
ICAR 11	Contracts by international standards (FIDIC, JCT, NEC, AAA)	25	1
ICAR 12	Introduction to Contract Management for FIDIC contracts (Red, Pink, Yellow, and Silver)	75	3
ICAR 12 - ING IND/26	Introduction to Claim Management for FIDIC contracts (Red, Pink, Yellow, and Silver)	75	3
ICAR 12	Introduction to Delay Analysis	75	3
	Esame finale	5	
	<b>TOTALE</b>	<b>384</b>	<b>15</b>

### **ART. 4**

#### **Admission requirements**

The Post Graduate Programme is reserved for candidates with a Bachelor or a Master of Science Degree. The selection will be made by the Commission.

It includes the possibility of simultaneous enrolment in the Post Graduate Programme and another Post Graduate Programme or a Master of Science or a Ph.D. Programme, provided that the concurrent enrolment in two Post Graduate Programmes and another degree programme will result in the student being obliged to give one of them up.

**ART. 5**  
**Prerequisites**

The **application** may be submitted from the day following the date of this Decree to the **17<sup>th</sup> March 2021**.

**\* Italian/foreign citizens with Degree obtained in Italy**

- Self-certifications relating to Personal identity (name and surname, date and place of birth, nationality and residence).
- A copy of the student's identity document
- Copy of the Diploma Supplement or copy of the Diploma and Academic qualifications, indicating the marks obtained in each examination, for the students with a University Degree obtained under the old educational system.
- Curriculum Vitae

**\* Italian/EU citizens with foreign Degree**

- Self-certification relating to personal identity (name and surname, date and place of birth, nationality and residence)
- Photocopy of the academic certificate plus to certificate detailing the marks obtained for each examination, or the Diploma Supplement (**upon enrolment, the Declaration of Value from the local Italian Diplomatic authorities must be submitted, or an Official document issued by ENIC/NARIC centers**).
- A copy of the student's identity document.
- Curriculum Vitae

The admission application must show the declaration. "I authorize this University, pursuant to EU Regulation n. 2016/679 regarding the protection of personal data, the personal data processing for the sole purposes related to the admission, enrolment and management of the master, and in any case, I allow to disclose personal information to third parties and in particular:

- to public and private Bodies for possible recruitments;
- to training programme providers; to the Bank Treasurer of Politecnico for services connected to taxes;
- to bodies managing honor loans, accommodation, flexible employment contracts, cultural, recreational and/or sport activities.
- It also authorizes the use of data for statistical purposes in compliance with the procedures and authorizations required by the aforementioned legislation.

The whole information on data processing and rights of the interested party is available on the web site [www.polimi.it/privacy](http://www.polimi.it/privacy)

The documentation must be sent to:

POLITECNICO DI MILANO -DIP. ABC - SCUOLA F.LLI PESENTI - P.ZZA LEONARDO DA VINCI, 32  
20133 MILANO (MI)

Telefono: +39 02.2399.4341/4381 Fax:

+39 02.2399.4376

email: [marco.zucca@polimi.it](mailto:marco.zucca@polimi.it); [paola.ronca@polimi.it](mailto:paola.ronca@polimi.it)

Pursuant to article 75 of Presidential Decree 445/2000, if the Administration finds, on the basis of appropriate checks, that non-truthful statements have been made by the applicant, this shall forfeit any benefits obtained on the basis of the false declarations made.

### \* **Non-EU citizens residing abroad**

Non-EU citizens residing abroad must submit to the Managing office of the Specializing Master the following documents:

- a Scan **copy of the original University Degree** achieved and related translation in Italian/English/French or Spanish
- a **scan copy of the official University transcripts** and related translation in Italian/English/French or Spanish or the **Diploma Supplement**
- **Copy of the passport**, demonstrating citizenship
- Curriculum Vitae

At least 30 days before the application deadline, as mentioned in the present article.

The Institution sends all the documents listed above for the evaluation of the qualifications, for the purposes of participation in the Specializing Master, to Politecnico di Milano, **Corporate and Continuing Education Master and Specializing Programmes, within the deadline of this call**, according to the provisions of the MIUR/MAE note "Procedures for access, stay and registration of visa applicant students for higher education programmes in Italy for the academic year 2019/2020"

**The Corporate and Continuing Education communicates the acceptance of the student and the outcome of the access tests, where required, to the competent Representations, for completion of the documentation related to the qualification, required for the issue of the Entry Visa.**

After confirmation of acceptance by the University, the candidates submit their qualification to the Diplomatic Representation, for the required consular acts.

### **ENROLMENT METHOD:**

Students admitted to the Master must apply for registration with copy of an identity document (passport in case of non-EU citizens). The achievement of the academic qualification in Italy can be self-certified by filling out dedicated box on the enrollment application, while the qualification obtained abroad must be documented by presenting an **on-site value declaration** issued by the Italian Representation abroad competent for the territory (Italian Embassy or Italian Consulate) on letterhead with its original stamp; **or certification issued by the Enic/Naric Centres.**

**Non-EU citizens**, in addition to documents mentioned above **must submit a copy of the residence permit.**

## **ART. 6**

### **Certifications and awards**

#### **CERTIFICATION ISSUED**

After completing the course, a certificate of participation in the course in "PROJECT AND CONTRACT MANAGEMENT IN CONSTRUCTION WORKS" will be issued.

#### **STUDENT OBLIGATIONS**

Attendance of planned activities is mandatory.

Withdrawal from the course must be submitted in writing. The training period cannot be suspended for any reason.

#### **ASSESSMENT PROCEDURE**

The assessment procedure involves a final exam. The final exam will consist in submitting and discussing a report prepared during the Post Graduate Programmes.

**ART. 7**  
**Tuition fees and contributions**

The cost of the course is € **950.00** for student.

The fee may be paid to the following bank account:

IT89N0306909498100000001001 – Conto corrente 100000001001 – CIN EUR 89 – CIN IT N

In the name of CONSORZIO CIS-E - POLITECNICO DI MILANO - at BANCA INTESA –Viale Romagna, 20 – 20133 Milano (MI)

Specifying the **ID 1916 CDP “PROJECT AND CONTRACT MANAGEMENT”** as the reason for the bank transfer.

**ART 8**  
**Data Treatment**

The University, pursuant to EU Regulation n. 2016/679 regarding the protection of personal data, uses the personal data processing for the sole purposes related to the admission, enrolment and management of the master, and in any case, I allow to disclose personal information to third parties and in particular:

- to public and private Bodies for possible recruitments;
- to training programme providers; to the Bank Treasurer of Politecnico for services connected to taxes;
- to bodies managing honor loans, accommodation, flexible employment contracts, cultural, recreational and/or sport activities.
- It also authorizes the use of data for statistical purposes in compliance with the procedures and authorizations required by the aforementioned legislation.

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**ART 9**  
**Advertisement**

This Decree is published on the Politecnico di Milano website at the page <https://www.polimi.it/corsi/masteruniversitari-e-corsi-post-laurea/>

**FOR CLARIFICATIONS AND FURTHER INFORMATION, PLEASE CONTACT:**

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Email: [marco.zucca@polimi.it](mailto:marco.zucca@polimi.it); [paola.ronca@polimi.it](mailto:paola.ronca@polimi.it)

Milan, 29<sup>th</sup> June 2020

The Rector  
(prof. Ferruccio Resta)  
*Signed* Ferruccio Resta